



# Program Assessment Chart for ELLs

Head Start staff can gain trust, respect, and genuine relationships for the provision of targeted services by getting to know and understand the families they serve. Identify the ELL populations represented in your program. Take time to understand their needs, their strengths, and their challenges. With extensive coordination and planning among all staff, ELL families can benefit most from Head Start's comprehensive services.

During the implementation of HELLP in 44 programs across the nation, the Program Assessment Chart provided a framework for action steps based on the assessment of current practices, leading to improved services to families and children.

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## In Practice

This chart will help you develop an inventory of the current practices that can be implemented in your program to support English language learners. The chart can also help identify gaps in services to ELL families and children. The chart can be completed individually, but it is most helpful when it is completed in a group setting by the entire staff.

1. At the top of the chart, find the column that matches your role in your program.
2. Look at the sample of Head Start service areas on the LEFT column. Then, in each of the service areas, write a current service or practice you use in your program to support English language learners. If you find gaps or lack of service or strategies, make note for future work reference, and action steps.

Head Start  
Service Area

Other \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

Community Assessment				
Recruitment				
Enrollment Process				
Family Partnership Agreement				
Health Services				
Disabilities Services				
Nutritional Services				
Family Services				
Resources/ Communication > Oral > Written				
Home Visits				
Referral Process > Education > Work > Health > Human Services				
Curriculum				
Classroom Experiences and Learning Environment				
Assessment Strategies				
Professional Development/ Training				



Head Start Service Area	Community Partners	Health Coordinator	Disabilities Coordinator	Transportation Coordinator
Community Assessment				
Recruitment				
Enrollment Process				
Family Partnership Agreement				
Health Services				
Disabilities Services				
Nutritional Services				
Family Services				
Resources/ Communication > Oral > Written				
Home Visits				
Referral Process > Education > Work > Health > Human Services				
Curriculum				
Classroom Experiences and Learning Environment				
Assessment Strategies				
Professional Development/ Training				



Head Start Service Area	Education Coordinator	Teaching Staff	Family & Community Partnership Coordinator	Family Service Workers
Community Assessment				
Recruitment				
Enrollment Process				
Family Partnership Agreement				
Health Services				
Disabilities Services				
Nutritional Services				
Family Services				
Resources/ Communication > Oral > Written				
Home Visits				
Referral Process > Education > Work > Health > Human Services				
Curriculum				
Classroom Experiences and Learning Environment				
Assessment Strategies				
Professional Development/ Training				



Head Start Service Area	Administration	Governing Board	Policy Council	Parent Committees
Community Assessment				
Recruitment				
Enrollment Process				
Family Partnership Agreement				
Health Services				
Disabilities Services				
Nutritional Services				
Family Services				
Resources/ Communication > Oral > Written				
Home Visits				
Referral Process > Education > Work > Health > Human Services				
Curriculum				
Classroom Experiences and Learning Environment				
Assessment Strategies				
Professional Development/ Training				



