
Handout 18: Finding the Right Consultant*

Specialist's Name, Address, and Phone Number:

Type of Specialist:

Type of Services Available:	Yes	No
Provides evaluations	<input type="checkbox"/>	<input type="checkbox"/>
Provides direct services to children	<input type="checkbox"/>	<input type="checkbox"/>
Conducts trainings for staff and parents	<input type="checkbox"/>	<input type="checkbox"/>
Provides consultation to staff and parents	<input type="checkbox"/>	<input type="checkbox"/>

References:

Use the space below to list at least 2 references from staff of other early childhood programs where the consultant has worked.

Program Name and Address:

Name and Position of Individual to Contact:

Phone and Fax Number:

Program Name and Address:

Name and Position of Individual to Contact:

Phone and Fax Number:

* Adapted with permission from M. Enright, M. Antes, and J. Brophy. 1992. *Making the Most of Consultants*. Newton, MA: Education Development Center, Inc.

Module 2

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Ask references to describe the types of services (evaluation, direct service, training, consultation to staff and parents) that the consultant provided. Record the information below.

Ask references to describe the consultant's abilities in the following areas. Encourage references to share specific examples whenever possible.

Areas	Reference's Comments
Ability to communicate with staff	
Ability to communicate with parents	
Ability to communicate with children	
Understanding of families your program serves	
Alignment with program philosophy	
Sensitivity to demands on classroom teacher	
Sensitivity to demands on parents	
Recognition that staff and parents are part of the team	
Flexibility with regard to schedule changes	
Other:	