



PMFO Winter 2015 E-Newsletter

Dear Head Start Leaders,

Happy New Year! The National Center on Program Management and Fiscal Operations (NCPMFO) invites you to visit the Early Childhood Learning and Knowledge Center (ECLKC) for news on our upcoming governance webinar series, the new look of the PMFO portal, and two new products.

We've also included links to several management-related resources that you may find helpful. We hope you will explore the new resources and share them with your colleagues and networks.

The PMFO Team

Upcoming Events: Governance Webinar Series

Governance in the Five-Year Project Period: Strategies for Success

This webinar series is a great chance for governance leaders to broaden their knowledge of how to meet their fiscal, legal, and programmatic duties. Executive directors, Head Start directors, and program managers are encouraged to participate. Register now for the session topics below, and add them to your calendar:

- Fiscal Responsibilities (February)
- Analyzing Reports (March)
- Program Planning through the Governance Lens (April)

Select the link to register: <http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/operations/webinars/governance/governance-webinar-strategies.html>



New PMFO Resources on the ECLKC

We've re-organized and streamlined **the PMFO portal**, making it easier to find useful and timely materials. Access resources organized by the 10 Head Start management systems. Also learn about new and featured materials highlighted on the landing page. Be sure to check out two new products: **Foundations for Excellence** and **Learning for New Leaders**.

Have you seen this product?



Learning for New Leaders: Head Start A to Z

Discover a collection of sessions and resources designed to address the unique needs of new Head Start and Early Head Start leaders. New directors, managers, and other leaders may use these materials for individual professional development. They can be used in face-to-face group and distance learning settings to orient and support new directors and managers. The topics also may be of interest to current Head Start leaders looking for a refresher.

Topics include:

- Foundation Part I & II
- Leader's Role in School Readiness
- Leader's Role in Data
- Fiscal Management

Explore the topics to view **video insights from experienced directors**. Download the **CARE Package** to access resources for reflection and self-care.

Hot Off the Press!



Foundations for Excellence: Planning in Head Start

The Office of Head Start National Centers have produced a series of papers to support programs in developing and implementing planning systems. Head Start leaders can use the papers to:

- Ensure a shared understanding of program planning
- Review and discuss training plans with management teams, T/TA providers, and governing body, Tribal Council, and Policy Council members
- Set goals, write objectives and outcomes, and develop action plans
- Evaluate current goals, objectives, and action plans

Related Resources

New Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (ACF-IM-HS-14-07)

The Office of Management and Budget (OMB) has issued new **uniform administrative requirements, cost principles, and audit requirements** effective Dec. 26, 2014, which are applicable to all Head Start and Early Head Start agencies and sub-recipients, including delegate agencies. The Office of Head Start (OHS) IM provides general guidance to assist grantees in planning for implementation of the new requirements.

The Impact of the Work Environment on Job Burnout

Contact Us

We'd love to hear how you are using these resources in your program. Please send your comments or questions to PMFOinfo@edc.org or call (toll-free) 1-800-763-6647. Visit the **NCPMFO portal** anytime on the ECLKC.

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