



You and your tablemates are serving as a Head Start management team. You and the team are reviewing ongoing monitoring data related to family engagement.

One of your Head Start program goals has been to increase the engagement of parents at home to support children’s school readiness progress. One strategy is to offer a series of eight parent workshops titled “How Parents Can Support School Readiness Goals.”

After four workshops, the data show that parents’ attendance has steadily declined dramatically during the fourth session. Refer to the Parent Engagement bar graph data.

You and your team develop a corrective action strategy by following the steps on the “OGM: Asking the Right Questions” handout.

You and your team also determine what additional data you might need to measure progress. Who will follow-up?

STEP 1

At your table, ensure that everyone has a role card for each of the following:

Education Manager

Family Engagement Manager

Head Start Director

Health Manager

Site Manager

Transportation Manager

STEP 2

Take a couple of minutes to review the information on your role card.

STEP 3

Review the handout “OGM: Asking the Right Questions.”

STEP 4

Incorporate the information on your role card into the discussion. Follow the steps on the handout “OGM: Asking the Right Questions” to guide the discussion and complete the **task**:

1. Develop a corrective action strategy.
2. Determine what additional data you might need to measure progress.
3. Decide who will follow-up.
4. Are there other roles that should be involved? Why?

<p>Family Engagement Manager: You are aware that the parent training survey conducted at the beginning of the year indicated that this topic only rated third in importance by parents. Parents preferred workshops on child behavioral issues and cardiopulmonary resuscitation (CPR).</p> <p>You also raise a question about the titles of the sessions.</p> <p>①</p>	<p>Education Manager: In your supervision sessions with teachers, several of them indicated they haven't had adequate time to prepare for workshops; and recent workshop evaluations have indicated less enthusiasm for the presentations.</p> <p>②</p>
<p>Health Manager: You recently discovered that there has been an outbreak of lice in the largest center, and you know that many children have missed class as a result of this. The absences coincide with when the last workshop was conducted.</p> <p>③</p>	<p>Transportation Manager: Recently you commented to the site manager that you aren't seeing notes, normally pinned to children's backpacks when they go home on the bus. You asked whether staff have developed another system for communicating with parents.</p> <p>④</p>
<p>Head Start Director: As you consider the data indicating a decline in attendance for the parent workshops, you realize you don't recall seeing any discussion about the parent workshops in center staff meeting minutes or in staff supervision notes. You are wondering if enthusiasm for these workshops has declined.</p> <p>⑤</p>	<p>Site Manager: You had just heard from the transportation manager that he's not seeing teachers' notes to parents on children's backpacks. This coincides with hearing from some parents that they haven't been receiving the center newsletter. You are wondering what is happening with the staff/parent communication system.</p> <p>⑥</p>