HELP TEACHERS ASSESS THE QUALITY OF THEIR WORK SAMPLES

- Do teachers understand the usefulness of collecting work samples?
- Does the staff need additional support to include the “who, what, when, and where” in the note that labels and identifies each work sample?
- Do teachers note the level of help a child needs during an activity?
- Do work samples show changes in children’s learning of a same skill over time?

<table>
<thead>
<tr>
<th></th>
<th>Current practice</th>
<th>Additional supports needed</th>
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</table>
| **When:**
  Did the teacher include the date and time? | | |
| **Where:**
  Did the teacher include the activity, if relevant? | | |
| **Who:**
  Did the teacher include the children’s names? | | |
| **What:**
  Did the teacher focus on curriculum area(s) where lasting evidence of children’s progress may be documented? | | |
| **How:**
  Did the teacher note whether the child received assistance and, if so, which type? | | |