**OBSERVATION FORM**

Use this three-part form to record your observations on how teachers partner with families.

Classroom: ___________________________  Date: _______________

**Observe how teaching teams and family members interact.**

<table>
<thead>
<tr>
<th>√</th>
<th>Notes</th>
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<tbody>
<tr>
<td></td>
<td>Does staff solicit family input first?</td>
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<tr>
<td></td>
<td>Does staff offer a variety of family friendly ways for families to be involved in gathering and sharing child assessment information?</td>
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<tr>
<td></td>
<td>Does staff engage families in interpreting assessment information and making instructional decisions?</td>
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<td></td>
<td>Are communications understandable, meaningful, and culturally and linguistically responsive?</td>
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</tbody>
</table>

**Help teachers use information gathered from families to make intentional adjustments to instruction.**

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<tbody>
<tr>
<td></td>
<td>Does staff take into account information gathered from families on children’s abilities beyond the classroom?</td>
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<td></td>
<td>Is staff responsive to family individuality and priorities?</td>
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<tr>
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<td>Does staff make use of information from families on children’s backgrounds and interests to guide instruction?</td>
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</table>
Help teachers share information about children’s progress with families.

<table>
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<tbody>
<tr>
<td>How does staff share resources to improve family knowledge of child development and early learning?</td>
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<tr>
<td>How does staff support families in gathering data?</td>
</tr>
<tr>
<td>How does staff work with families to ensure that data on children’s progress and/or concerns are communicated in a clear and meaningful way?</td>
</tr>
<tr>
<td>How does staff engage families in developing goals and effective strategies to promote children’s progress?</td>
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</tbody>
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