



**Developing
Family-
Service Provider
Leadership**



*Facilitator's
Planning
Worksheet*



**1 hour,
50 minutes total**

Developing Family- Service Provider Leadership

Learning Outcomes

- ◆ *Participants will discuss their experiences creating and supporting opportunities for family-service provider leadership.*
- ◆ *Participants will identify one strategy for enhancing family leadership in their team, program, or community and develop a plan to use it.*

Agenda	Length	Facilitator
Introduction and Overview	5 minutes	
Agree on Ground Rules	5–10 minutes	
Family-Service Provider Collaboration and Leadership	1 hour, 15 minutes	
A Family's Story	<i>5 minutes</i>	
Small-Group Activity: Developing Family-Service Provider Collaboration and Leadership	<i>40 minutes</i>	
Large-Group Discussion	<i>30 minutes</i>	
Wrap-Up	5 minutes	
Reflections/Continuous Improvement	10 minutes	

Icon Key



Chart



Note



Handouts



DVD



Key Point

Facilitator Team

Name/Family Voice_____
Name/Early Care and Education Voice_____
Name/Early Intervention Voice

Presentation

Date/Time_____
Location_____
of Participants

What you will need:

**Charting Equipment:**

- Flip Chart and Markers
- Masking Tape or Pins

**Handouts (English/Spanish):**

- #1 Learning Outcomes
- #2 Developing Family-Service Provider Collaboration and Leadership (see Important Considerations)

Important Considerations

Handout #2, “Developing Family-Service Provider Collaboration and Leadership,” is the same handout the participants received in “Session 5: Developing Family-Service Provider Collaboration.” You may ask participants who attended that session to bring it, or you may want to print out new copies.

Participants in this session should include family members and service providers. The facilitator who is a family member of a child with a disability will share the story of her/his journey into becoming a

family leader. The story might describe how she or he learned about the system and services and moved into family leadership roles (for example, as a staff member, a Family Resource Center leader, or a trainer; or as a spokesperson giving policy input at the local, state, and national levels). This is a 5-minute presentation.

The following are some sample points to cover:

- ◆ *It may take time to develop the skills needed to feel comfortable taking on leadership roles.*
- ◆ *It takes support and mentoring from service providers and other families.*
- ◆ *Keep offering opportunities; if a family says “no” at one point, it doesn’t mean they are not interested—it may just be an inconvenient time.*
- ◆ *A family’s availability to participate in leadership opportunities varies depending on what else is going on in their lives, and it varies over time.*
- ◆ *Offer opportunities to all families. Avoid asking one family member to represent all families on all leadership activities. Invite a variety of family members (moms, dads, grandparents, etc.) to become involved. Consider strategies for reaching out to families representing the populations you serve.*