



## Building Collaborative Relationships

SESSION

3

### Facilitator's Planning Worksheet



3 hours,  
10 minutes total

## Building Collaborative Relationships

### Learning Outcomes

- Participants will consider the need for and the value of community collaboration when providing high-quality services to infants and toddlers with disabilities and their families.
- Participants will explore available resources in the community for infants and toddlers with disabilities and their families.
- Participants will examine relationships among community partners serving infants and toddlers with disabilities and their families.

Agenda	Length	Facilitator
Introduction and Overview	5 minutes	
Agree on Ground Rules	5–10 minutes	
Collaborative Partnerships	45 minutes	
View DVD: <i>Together We're Better</i>	20 minutes	
Large-Group Discussion	25 minutes	
Activity: Identifying Community Resources	1 hour, 40 minutes	
Lecturette and Discussion	15 minutes	

## Icon Key



Chart



Note



Handouts



DVD



Key Point

Agenda	Length	Facilitator
Community Mapping: Small-Group Activity	30 minutes	
Community Relationships: Small-Group Activity	40 minutes	
Large-Group Discussion	15 minutes	
Gathering Information about Community Resources	15 minutes	
Wrap-Up	5 minutes	
Reflections/Continuous Improvement	10 minutes	

## Facilitation Team

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 Name/Family Voice

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 Name/Early Care and Education Voice

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 Name/Early Intervention Voice

## Presentation

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 Date/Time

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 Location

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 # of Participants

### What you will need:

**Equipment:**

- LCD/DVD/Monitor

**DVD:**

- *Together We're Better*

**Charting Equipment:**

- Flip chart and markers
- Masking tape or pins

**Handouts:**

- #1 Learning Outcomes
- #2 Acknowledgements: *Together We're Better*
- #3 Guided Viewing: *Together We're Better*
- #4 Mapping Your Community: Questions to Consider
- #5 Learning About Your Community Partners

## Important Considerations

This session includes the opportunity to discuss relationships among agencies and programs in the communities of the participants. Facilitators might suggest establishing a ground rule that avoids placing blame on specific agencies. The process of developing ground rules is important because it creates a safe environment in which to discuss these issues in a nonjudgmental way.

Planning for this session requires presenters to know their audience and whether participants will attend as a large community group, as a team, or as individuals. If people come in teams, have them work with their team. If people come as a group from one program, divide them into groups to work together. If participants come as individuals, have them work in pairs or small groups.