

Using Head Start Regulations to Guide Decision-Making

1. You are a Head Start director. Your program has always included a health services advisory committee. Your assistant director just advised you that the 2007 Head Start Act requires that your program form services advisory committees for all of the other service areas in the program. What would you say to your assistant director?

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what advice would you give to your assistant director?

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2. Your family engagement manager meets with you to explain that she is working diligently to ensure that the Policy Council composition mirrors the composition of the Tribal Council. She says it is difficult to identify parents with the same kinds of qualifications but she won't give up. What would you say to your Family Engagement Manager?

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what advice would you give to your family engagement manager?

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3. Your service area managers are accustomed to developing program goals that are related to their respective service areas. They are excited to make the shift as a team to developing program goals that will improve the school readiness of the Head Start children in their program. However, they are concerned that this new approach might add more work to their planning process. What would be important for them to consider as a team?

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what would be important for them to consider as a team?

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4. You are a new Head Start director. Your program has been having difficulty meeting its required nonfederal share. The Policy Council suggests that you reduce your nonfederal share to 15 percent. How would you address this suggestion with the Policy Council?

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what would you say to the Policy Council?

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5. Your education manager attended the State Network quarterly meeting. He asked if it is accurate that effective September 15, all teacher assistants must have an associate's degree. You advised your education manager to do some research to determine if it is a fact and, if so, how it impacts the program.

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what are you prepared to recommend to your education manager?

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6. You are a new Migrant and Seasonal Head Start director. Because of weather conditions and crop reduction and recent MSHS-EHS expansion your program failed to meet its funded (cumulative) enrollment for the program year. During the Risk Management Meeting with the Regional Office, the program specialist and grantee specialist suggested that you revisit your community assessment data and connect with the local Growers Associations to determine if there are unserved agricultural working families.

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what strategies will you explore to improve your cumulative enrollment?

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7. You are the director of an Early Head Start (EHS) home-based/Head Start center-based program. The Head Start program is open for nine months; the EHS program is open year-round. Your EHS contract specifies weekly home visits and two monthly group socializations for 12 months a year. Your EHS home-based manager tells you that the home visitors have had to cancel many home visits this year because of unusually bad weather in your community. In addition to conducting the official home visits, staff frequently accompany parents to appointments with social services agencies or drive them to medical visits. To meet the contracted number of home visits, the home-based manager suggests counting these “extra” services as home visits.

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, how would you respond to the home-based manager?



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8. A new Tribal Chief has been elected, and you have been hired as the new Head Start director. One of your first priorities is to hire staff.

Identify and review any citations from the Head Start Act and/or Head Start regulations that apply.

Based on your findings, what important hiring functions should you oversee?

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